

**HIGHMORE-HARROLD SCHOOL DISTRICT 34-2 PROCEEDINGS
JUNE 10, 2024**

The Highmore-Harrold Board of Education met in regular session on June 10, 2024 in the Business Classroom at 7:00 p.m. Members Present: Vice President – Paula Haiwick, Kristi Effling, Amy Hoffman, Derek McCloud, Dusty Mitchell, Jennifer Semmler. Members Absent: President - Jim Stephenson. Others Present: Superintendent/Special Education Director - Quinton Cermak, Business Manager – Stacey Hamlin, Mary Ann Morford, Stephanie Huber, Brandi Pekarek.

Vice President Haiwick called the meeting to order at 7:02 p.m. and the Pledge of Allegiance was recited at this time.

Motion by Hoffman and seconded by Semmler to approve the Agenda. The motion passed.

Motion by Hoffman and seconded by Mitchell to approve the Minutes of the May 13, 2024 Board Meeting. The motion passed.

Bills and Financial Reports were reviewed and approved for payment with a motion by Semmler and seconded by McCloud. The motion passed.

DIRECT DEPOSIT TRANSMITTAL: \$140,323.24

JUNE PAYROLL: \$225,728.66

MAY CASH REPORT: General Fund: Beginning Balance: \$308,169.73; Receipts: Local - \$962,369.94; State - \$37,678.00; Federal - \$83,606.00; Credits - \$100.00; Disbursements: \$234,405.85; Cash Balance: \$1,157,517.82; Advance Payment/Petty Cash Asset Accounts - \$7,467.72; Total Cash Account: \$1,164,985.54. **Capital Outlay Fund:** Beginning Balance: \$2,834,097.24; Receipts: Local - \$290,361.09; Federal - \$0.00; Disbursements: \$52,291.66; Cash Balance: \$3,072,166.67; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$4,511,978.11. **Special Education Fund:** Beginning Balance: \$798,026.78; Receipts: Local - \$169,751.46; Federal - \$40,781.00; Disbursements; \$37,440.15; Cash Balance: \$971,119.09; Certificates of Deposit: \$510,188.56; Total Cash Account: \$1,481,307.65. **Impact Aid Fund:** Beginning Balance: \$542,935.57; Receipts: Federal - \$0.00; Disbursements: \$0.00; Cash Balance: \$542,935.57. **School Lunch Fund:** Beginning Balance: \$56,076.37; Receipts: Local - \$5,220.85, Federal - \$5,764.55, Credits - \$653.43; Disbursements: \$16,374.53; Cash Balance: \$51,340.67; Advance Payment - \$19,472.51; Total Cash Account: \$70,813.18. **Internal Fund:** Beginning Balance: \$15,787.44; Receipts: Local - \$3,725.00; Disbursements: \$2,846.68; Ending Balance: \$16,665.76. **Custodial Fund:** Beginning Balance: \$118,909.49; Receipts: Local - \$13,343.03; Disbursements: \$24,507.82; Ending Balance: \$107,744.70.

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FUND: GENERAL FUND

A & M PRODUCTS COMPANY	Wrestling Plaques	102.00
ACT	Tests	552.75
AMAZON CAPITOL SERVICES	Supplies	268.58
AMBER WAVES	Athletic Letter/Pins	229.20
BLICK ART MATERIALS	Art Supplies	15.12

BONNICHSEN, MORGAN	Patron Mileage	183.60
CAPITAL AREA REFUSE, LLC	Garbage (June)	184.09
CENTURY BUSINESS PRODUCTS, INC	Copier Maintenance	1,640.93
CHURCHILL, MANOLIS, FREEMAN	Legal Fees	499.34
CITY OF HIGHMORE	Utilities	62.78
	Utilities	248.38
COLLEGE BOARD	Unused Exam Fees	160.00
CORY LAMBLEY	House Deposit Reimburse	500.00
DIV OF CRIMINAL INVESTIGATION	Background Check	43.25
FOREMAN SALES AND SERVICE, Inc.	Motor Fuel - Activity	1,057.94
	Motor Fuel - Bus Route	9,655.90
	Motor Fuel - Track	2,906.72
HAIWICK, PAULA	Patron Mileage	89.76
HIGH SCHOOL ACTIVITY FUND	Comfort Inn - HOSA State Hotels	436.00
	FCCLA State Hotels	5,160.00
	NHS Medals	102.99
	FBLA State Hotels	15.99
	State Track Per Diem	1,080.00
	State Golf Per Diem	279.29
	Golf Entry Fee - Eureka	15.00
	Track Entry Fee - Eureka	200.00
	Track Entry Fee - Mobridge	150.00
	Pre/Region Golf Entry Fee - Hillsview	265.10
	Track Entry Fee - Ipswich	150.00
	Track Entry Fee - Gettysburg	200.00
	Track Entry Fee - Mobridge	110.00
HIGHMORE HERALD, THE	Proceedings	189.83
HIGHMORE-HARROLD FCCLA	National Stipend + Chap	2,000.00
HOLIDAY INN	State Track Rooms	1,712.00
HOMESTEAD BUILDING SUPPLY, INC.	Supplies	15.78
JAN BUSSE FORD	Oil Change - Transit	80.71
JOSTENS, INC.	Val/Sal Medals	44.85
KALTENBACH, KAYLA	Credit Reimbursement	255.00
LINDE GAS & EQUIPMENT INC.	Vo Ag	86.30
MASHEK FOOD CENTER	Food - FACS	276.85
	Food - Teacher Apprec.	120.00
	Supplies - HS Science	56.59
MENARD'S	Supplies	41.74
MYERS, RHONDA	Patron Mileage	413.10
NORDLUND, LAURA	Reimburse Mileage 252 mi	128.52
NORTHWESTERN ENERGY	Electricity	147.86
	Electricity	3,823.51
PETTY CASH - POSTAGE	Postage	72.82
SHERATON HOTEL	PD Rooms	636.00
VENTURE COMMUNICATIONS	Telephone	1,008.22
VESTIS	Mop/Laundry	220.76
VILAS PHARMACY	Tape	3.99
WEX BANK	Motor Fuel - Athletic	382.90
	Motor Fuel - Activity	161.22
	Motor Fuel - Bus Mgr	26.75
	Motor Fuel - Supt	35.66
	Motor Fuel - Maintenance	117.76
WORTMAN, MARY	Reimburse Supplies	276.30
	GENERAL FUND TOTAL	38,899.73

FUND: CAPITAL OUTLAY

AARON SWAN AND ASSOCIATES	Soil Testing	1,010.50
CENTURY BUSINESS PRODUCTS, INC	Copier - Lease	480.02
CITY OF HIGHMORE	Aud Rent	2,750.00
CIVIL DESIGN INC	Track Project	3,795.00
DEPT OF AG & NAT. RESOURCES	Track Stormwater Fee	100.00
FOREMAN SALES AND SERVICE, Inc.	Motor Fuel - Activity 15%	186.70
	Motor Fuel - Track 15%	512.95
	Motor Fuel - Bus Route 15%	1,703.98
	<u>CAPITAL OUTLAY TOTAL</u>	10,539.15
<u>FUND: SPECIAL EDUCATION</u>		
ABO SCHOOL DISTRICT 58-3	Certified Speech Therapist (Apr-June)	3,890.02
AMAZON CAPITOL SERVICES	Supplies	159.87
HAND COUNTY MEMORIAL HOSPITAL	PT	496.00
	OT	1,296.00
PROFESSIONAL SPEECH THERAPISTS,	Speech Therapy	5,136.00
	<u>SPECIAL EDUCATION TOTAL</u>	
<u>FUND: FOOD SERVICE</u>		
COWAN, JILL	Lunch Refund	81.85
EAST SIDE JERSEY DAIRY	Milk (Supply \$)	145.93
EFFLING, KRISTI	Lunch Refund	299.65
EVJEN, KEN	Lunch Refund	6.55
FAWCETT, DOROTHY	Lunch Refund	89.75
MASHEK FOOD CENTER	Food - Lunchroom	127.88
PERFORMANCE FOODSERVICE	Food	629.38
VESTIS	Mop/Laundry	55.19
	<u>FOOD SERVICE TOTAL</u>	1,436.18
<u>FUND: INTERNAL</u>		
HIGH SCHOOL ACTIVITY FUND	Reimburse Dr. Ed - S. McCauley	275.00
WEX BANK	Motor Fuel - Dr. Ed	42.82
	<u>INTERNAL TOTAL</u>	317.82
	JUNE TOTAL INVOICES	62,170.77

There were no Conflicts Disclosures at this time.

Public Input

- The Board held an open forum on Indian Policies and Procedures.

Superintendent's Report

- Superintendent Cermak provided a reminder to board members that there will be board training held on July 8th at 5:30 before our school board meeting that is to be scheduled after, beginning at 8:00 pm.
- Bids are open for a new camera system upgrade for the school's security system.
- The Lighting Project came in with a change order for \$9,088.00 due to fixing pre-existing wiring damages.

Business Manager's Report

- ESSER Funding Update: The total ESSER funding reimbursements for Fiscal Year 2024 was \$18,298 and was used on custodial supplies, copier machine upkeep, student and staff presentation speakers, and afterschool/summer school pay to teachers. \$14,860 remains in ESSER funding and will be allocated towards high school computers in our July invoices. The deadline for the grant close out is September, 2024.
- 2024 School District Valuations: We are seeing an increase of \$23,144,709 for this upcoming year's taxable valuation for the school in the General Fund. With the combination of last year's previous enrollment count and this upcoming school year's projected enrollment count, our total tax request for the Capital Outlay Fund equates to \$820,876. It is estimated that a 0.00040 levy in the Special Education Fund will be sufficient for this upcoming school year based on our reserves and our current need.

The first reading of the 2024-2025 School Budget was held at this time.

Motion by Semmler and seconded by Effling to approve the following Operating Transfers and Supplemental Budget for 2023-2024 Budget. The motion passed.

Operating Transfer:

General Fund to Preschool Fund = \$10,000.00;

Supplemental Budget:

Capital Outlay Fund: Appropriations: Building Construction & Improvements-\$250,000.00.
Means of Finance: Fund Balance: \$250,000.00.

New Business:

Discussion was held regarding issues with the groundwater underneath where the track is to be built. A change order will need to be fulfilled in order to properly prepare the ground before the track is built above it. Motion by Semmler and seconded by Effling to approve track project change order #1: Engineered fill for compaction, \$120,000. If it comes in higher, it was requested that Morris Construction or Civil Design Incorporated come explain the reasoning. The motion passed 4-1.

Board set their next regular meeting for July 8, 2024 at 8:00 pm in the Business classroom.

Motion by Effling and seconded by Mitchell to Adjourn at 7:44 pm. The motion passed.

_____ Stacey Hamlin, Business Manager

_____ Jim Stephenson, Board President